

2022-23

First meeting



Notice of the meeting

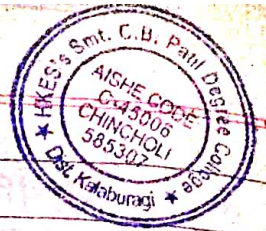
Commerce Department Staff members are informed to attend a meeting on 02/09/2022 to discuss various activities of the department 2:30pm in department of commerce / Principal chamber.

Agenda of the meeting

- ① work-load distribution
- ② conducting regular classes as per time table
- ③ conducting internal / Test / Seminar / assignment
- ④ organising special lecture by a Resource person
- ⑤ Subject distribution among lecturers
- ⑥ preparation of time table

Name of the faculty	Department	Sign.
1) Dr. M.V. Sultanpur	Principal	
2) Dr. Laxman. T	HOD	
3) Ssi. Rameshkumar. L	Faculty	
4) Miss. Soundary. M.D	"	<u>Soundary</u>
5) Miss. Swathi. J. R	"	<u>Swathi</u>
6) Ssi. Amareghwar. G. T.	"	

## Action taken Report :-



- ① workload has been distributed among the faculty.
- ② Regular classes has been conducting as per time table
- ③ conducted internal Test
- ④ Time-table prepared as per university guide
- ⑤ special lecture has been prepared.

**IQAC Co-Ordinator**  
**HKES Smt. C.B. Patil Arts & Commerce**  
**Degree College, Chincholi**

**PRINCIPAL**  
**HKES's Smt. C.B. Patil**  
**Degree College**  
**Chincholi Dist. Kalaburagi**

## Second meeting



### Notice for the meeting

Staff members are here by informed that attend a meeting on 27/09/2023 to discuss various activities of the dept. at 2.30 PM in department / principal chamber.

### Agenda of the Meeting

- ① Analysis about the subject are completed of this term.
- ② workload and attendance submission to this term.
- ③ Discussion about the Students department for weaker students
- ④ Conducted Internal test and submission of Internal marks
- ⑤ conducted special classes for students
- ⑥ conducting special lecture by resource person

Name of the faculty	Department	Sign.
1) Dr. M. V. Sultanpur	Principal	
2) Dr. Laxman. T	HOD	
3) Miss. Soundary. M. D	Faculty	
4) Miss. Swathi. J. R	Faculty	
5) Sri. Amaryshwar. G. T.	Faculty	

# Action taken Report :-



- \* Syllabus has been completed as per time table.
- \* Uncompleted Syllabus has been completed by taking extra classes.
- \* workload, attendance and Internal marklist submitted.
- \* Special lecture has been conducted by resource person.

**IQAC Co-Ordinator**  
**HKE'S Smt. C.B. Patil Arts & Commerce**  
**Degree College, Chincholi**

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**Degree College**  
**Chincholi Dist. Kalaburagi**

# First meeting



## Notice :-

Commerce Department meeting held on 28/03/2023 under the chairmanship of HOD of Commerce Department to discuss the following matters for B.com. II, IV, VI Sem.

## Agenda of the meeting

- ① preparation of Department time-table as per required time
- ② Distribution of workload, Syllabus and implementation
- ③ Discussion about the industrial visit
- ④ plan to conduct class wise seminar / assignment
- ⑤ conducting group discussion for the students.

① Faculty members  
Dr. M. N. Sultanpur

Department  
Principal

Sign  
M

② Dr. Jaxman. T

HOD

Signature

③ Miss. Soundary. M.D

Faculty

Signature

④ Miss. Swathi. J. Reddy

Faculty

Signature



## taken Report :-

- ① As per university guidelines Departmental & individual time table has been prepared.
- ② workload and Subject has been distributed to the faculty members.
- ③ place for industrial visit has been finalised.
- ④ Assignment and seminars by students are conducted.
- ⑤ Group discussion on "Knowledge v/s marks" has been conducted.

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Chincholi Dist. Kataburagi

## Second meeting



09/2023

### Notice

Gommerce department meeting held on 08/09/2023 under the chairman of HOD to discuss the various activities of the dept. at 2:30 pm in department.

### Agenda of the meeting :-

- ① Analysis of about the Subject are completed of this term
- ② Submission of workload & attendance
- ③ conducted internal Test and Submission of Internal Tests
- ④ conducted special classes for Students
- ⑤ conducted special lecture by resource person.

Sno.	Name of the Faculty	Dept.	Sign
01	Dr. M. N. Sultanpur	Principal	
02	Dr. Laxman. T	HOD	
03	Miss. Soujanya	Faculty	
04	Miss. Swathi	Faculty	



## on Taken Report

- \* Syllabus has been completed as per timetable
- \* Uncompleted syllabus has been completed by taking extra classes.
- \* workload, attendance and Internal marks submitted
- \* Special lecture has been conducted by resource person.

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