



H.K.E. SOCIETY'S



**SMT.CHINNAMMA BASAPPA PATIL ARTS AND
COMMERCE DEGREE COLLEGE CHINCHOLI**

DEPARTMENT OF COMMERCE

DEPARTMENT MEETING

As of the discussion in Department meeting we prepared time table for Department of Commerce according to our period. And distribute the syllabus between the faculties.

Typically, a departmental meeting will cover updates, general news, department-wide goals, and obstacles to overcome. Additionally, these meetings can be an excellent forum for sharing opinions and strategizing the next step towards reaching goals.

Academic Year 2020-21.

Date 20/11/2020

Commerce department meeting held on 20th Nov 2020
Under the chairmanship of principal
and the commerce department Head Dr. Lakshman
for discussion following matters.

Discussion matters :->

- 1> Work load distribution with subject.
- 2> Commerce classes as per required time.
- 3> Conduct or External test / seminar / Assignment.
- 4> Discuss about the new book requirement to commerce department.
- 5> Subject distribution among the lectures.
- 6> Preparation of time table.
- 7> Discuss about the online class.
- 8> Conduct the student orientation programme B.Com
2nd Sem.

Distribution of work load among the teachers.

- ① Mr. Laxman. T. Income tax, HRM, P.A. 5st
B.A. B.O & Insurance.
- ② Kum. Roopakala. B. Management accounting, P. of mgmt
D.M.
- ③ Kum. Soundarya. Corporate Acing, P. of auditing.
Cost accounting, B. Law.

* Dr. Srisaila Nagarala Principal.

- 1) Mr. Laxman. T. HOD Dept of commerce. Sign
- 2) Kum. Roopakala. B. Guest lecturer ②
- 3) Kum. Soundarya. M.D. Guest lecturer Sd/-

Second meeting.

Commerce Department Meeting held on 16/01/2021.
under the chairmanship of H.O.D. for discussion the following matters.

1. Analysis about the subjects are completed of this term.
2. Workload & Attendance submission to this term.
3. Discussion about the students development for weaker students.
4. Conducted Internal test and Submission of Internal marks.
- 5.
6. Conducted special classes for students.
7. Conducting special lecture by Resource person.

1) Dr. Laxman. T HOD Dept of Commerce

2) Kum. Roopakala. B Guest lecturer

3) Kum. Boundarya. M. Desai Guest lecturer

First Meeting.



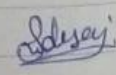
1/7/2021.

Commerce Department Meeting held on. 1/7/2021
under the chairmanship of HOD of Commerce Department
to discuss the following matters for B.com II, IV & VI sem.

1. Preparation of Department time-table as per require-time.
2. Distribution of workload, Syllabus & implementation.
3. Seminar by Students.
4. Project by Students.
5. Conduc Industrial visit for Students.

Subject Distribution :

- 1) Dr. Lakshman T - FA-II, Corporate Administration, Income-tax
G.P.T.
- 2) Kum. Roopakala B - Financial Management, Computer Application
for Business & E-Commerce.
- 3) Kum. Soundarya M.D. - Cost Accounting, IFS, Principles of
Management, Corporate Accounting - II



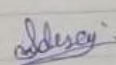
Name of the faculty	Designation	Sign.
1) Dr. Lakshman T	HOD Dept of Commerce	
2) Kum. Roopakala B	Guest Lecturer	
3) Kum. Soundarya M. Desai	"	

Second meeting

27/9/2021.

Commerce Department meeting is held under the HOD guidance in chambers of Commerce on 27/9/2021. Following Agenda are discussed in this meeting.

1. Places of visit
2. Industries detail
3. Analysis about the subject are completed of this term
4. Submission of Internal test marks.
5. Other matters.

Name of the faculty	Designation.	Sign.
1) Dr. Lakshman. T	HOD Dept of Commerce	
2) Kum. Roopakala. B	Guest lecturer	
3) Kum. Soundarya. M. Desai	"	



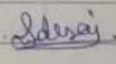

Academic Year 2021-22

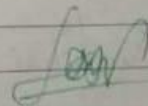
First Meeting.

15-11-2021

Commerce Department staff members meeting is held on 15-11-2021 under the chairmanship of Principal and Discussed the following matters.

1. Discuss about the admission strength of Commerce faculty & Suggest to take step toward to increase it.
2. Discuss about the Rules framed for smooth running of College; Analyse Result of B.com II, IV + VI sem.
3. Distribution of workload among the staff members.
4. Discuss about NEP 2020.
5. Preparation of Time table.
6. Conduct Students Orientation Program for B.com I ^{sem} students.

Name of the faculty	Designation	Signature
1] Dr. M. N. Sultanpur.	Principal	
2] Dr. Laxman. T	HOD Dept of Commerce	
3] Miss. Soundarya. M. Desai	Guest lecturer.	
4] Smt. Roopakal. M. N	"	
5] Smt. Sunitabai M.	"	



6. According to time table Subjects are allotted to faculty members.

1] Dr. Laxman T

B.com I, III and Vth sem. subjects allotted: Financial Accounting - I, HRM, DM, Income Tax - I, and BOI

2] Soundarya M. D

B.com I, III and V sem subjects allotted are: Management Principles and Application, Corporate Accounting, Cost Accounting - I & Auditing.

3] Smt. Roopakala M. N

B.com I, III & V sem subjects are allotted: Principles of Marketing, OT, Management Accounting and Business Law.

4] Smt. Sunitabai M.

B.com I, III & V sem subject are: Economics (OE), SBM.

1] Dr. M. N. Sultanpur

2] Dr. Laxman T

3] Soundarya M. Desai

4] Smt. Roopakala M. N

5] Smt. Sunitabai M

Sal

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Desai



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Second Meeting

25-01-2022

Commerce Department staff members Second meeting is held on 25-01-2022 to discuss the following Agenda and finalise; under chairmanship of principal and HOD.

1. Analysis of Syllabus completed of the term.
2. Submission of Seminars, Assignments, and Quiz Conducted by the students for B.com I sem
3. Preparation of questions papers for Internal Test.
4. Conducted special classes for weak students.
5. Submission of workdone / Attendance & the Internal marks list to the office.
6. Revision of all subjects syllabus complete & discussed to complete within the working day.
7. Conducting special lecture by Resource person for B.com final year students.

Names of the faculty	Designation	Sign.
1) Dr. M. N. Pultanpur	Principal	
2) Dr. Lakshman T	HOD of Dept Commerce	
3) Soundarya M. Desai	Guest lecturer	<u>Desai</u>
4) Pmt. Roopakal M N.	"	<u>R</u>
5) Smt. Sunitabai M.	"	

