



H.K.E. SOCIETY'S

SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI



**DEPARTMENT OF COMMERCE**

**ADD-ON COURSE  
IN**

**“BASIC OF COMPUTER APPLICATION”  
2021-22**

**IQAC Co-Ordinator**  
H.K.E.'S Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

**PRINCIPAL**  
H.K.E.'s Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi



H.K.E. SOCIETY'S  
SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI



Department Of Commerce

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Course Co-ordinator

Dr. Laxman.T.Rathod  
HOD Dept of Commerce

IQAC Co-ordinator  
H.K.E.'S Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi

PRINCIPAL  
H.K.E.'S Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi

Date: 13-07-2022

To,  
The Principal,  
Smt.C.B.Patil arts and commerce Degree College,  
Chincholli.

**Sub: Request to conduct Add-On Course in "Basic of computer application"**

Respected Sir/Madam,

As the HOD of department of commerce, I would like to request for your permission and support to conduct an Add-on Course in "Basic of computer application" for B.Com final year students from 20-07-2022 to 09-08-2022. The syllabus was framed for 36 hours (18hrs theory+18hrs practical).

Please find attached time table and syllabus for the Add-on Course and in duly signed by BOS Members.

Thanking You .

*permitted to  
conduct add on - could*



Yours faithfully  
Dr. Laxman.T.Rathod  
HOD Dept of Commerce



IQAC Co-Ordinator  
Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi



PRINCIPAL  
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Degree College  
Chincholi Dist. Kalaburagi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 11-07-2022

To,  
Amareshwar.G.T  
Department of computer science  
Smt.C.B.Patil Degree College  
Chincholli

**Sub: Request to act as a member, Board of studies, for add on  
course in "BASIC OF COMPUTER APPLICATION".**

Respected Sir/Madam,

With respect to the above cited subject we the staff members of commerce department, request you to act as a member, Board of studies for Add-on course in "BASIC OF COMPUTER APPLICATION". For this I request you to accept and join the meeting to give your valuable suggestions.

Kindly do the need full.

With warm regards,

Yours faithfully

Dr. Laxman.T.Rathod  
HOD Dept of Commerce

PRINCIPAL

HKES's Smt. C.B. Patil  
Degree College

Chincholi Dist. Kalaburagi

IQAC Co-Ordinator

Smt. S. Smt. C.B. Patil Arts & Commerce

Degree College, Chincholi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 11-07-2022

To,  
Amareshwar.G.T  
Department of computer science  
Smt.C.B.Patil Degree College  
Chincholi

**Sub: Request to act as a member, Board of studies, for add on  
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Respected Sir/Madam,

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Kindly do the need full.

With warm regards,

*Accepted*  
*(Signature)*

Yours faithfully  
Dr. Laxman.T.Rathod  
HOD Dept of Commerce

*(Signature)*  
PRINCIPAL  
HKES's Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi

*(Signature)*  
IQAC Co-ordinator  
HKES's Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 11-07-2022

To,  
Miss.Soundarya.M.Desai  
Department of commerce  
Smt.C.B.Patil arts and commerce Degree College,  
chincholli

**Sub: Request to act as a member, Board of studies, for add on  
course in "Basic of computer application".**

Respected Sir/Madam,

With respect to the above cited subject we the staff members of commerce department, request you to act as a member, Board of studies for Add-on course in "Basic of computer application". For this I request you to accept and join the meeting to give your valuable suggestions.

Kindly do the need full.

With warm regards,

Yours faithfully  
Dr. Laxman.T.Rathod  
HOD Dept of Commerce

PRINCIPAL  
HKES's Smt. C.B. Patil  
Degree College,  
Chincholi Dist. Kolhapur

IQAC Co-Ordinator

HKES Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 11-07-2022

To,  
Miss.Swathi.J.Reddy  
Department of commerce  
Smt.C.B.Patil arts and commerce Degree College,  
chincholli

**Sub: Request to act as a member, Board of studies, for add on  
course in "Basic of computer application".**

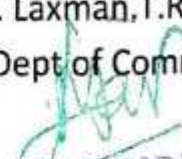
Respected Sir/Madam,

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Kindly do the need full.

With warm regards,

Yours faithfully  
Dr. Laxman,T.Rathod  
HOD Dept of Commerce

  
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Degree College  
Chincholi Dist. Kalaburagi

  
IQAC Co-Ordinator

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Degree College, Chincholi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 16-07-2022

To,  
Sri. L. Ramesh Kumar  
HOD of Economics  
B.V.B College Bidar

**Sub: Request to be a chief guest for the inauguration of  
Add-on Course by Department of Commerce.**

Respected Sir/Madam,

With reference to the above cited subject, I request your kind self to be chief guest of the inaugural function of Add-on Course in "Basic of computer application" on 20-07-2022 at 11:00AM for B.com final year students organized by the department of commerce.

Your acceptance and gracious presence is awaited.

Thank you,

Course co-ordinator.  
Dr. Laxman.T.Rathod

HQAC Co-Ordinator  
H.K.E.'S Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

PRINCIPAL  
H.K.E.'S Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi





H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI**



Date: 16-07-2022

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HOD of Economics  
B.V.B College Bidar

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Respected Sir/Madam,

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Your acceptance and gracious presence is awaited.

Thank you,

Acceptance  
*[Signature]*

*[Signature]*  
Course co-ordinator.  
Dr. Laxman.T.Rathod

*[Signature]*  
IQAC Co-Ordinator  
Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi

*[Signature]*  
PRINCIPAL  
HKES's Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi



**H.K.E. SOCIETY'S**  
**SMT. CHINNAMMA BASAPPA PATIL ARTS AND**  
**COMMERCE DEGREE COLLEGE, CHINCHOLI**

**ADD-ON COURSE**  
**IN**  
**"Basic of computer application"**  
ORGANISED BY DEPARTMENT OF COMMERCE  
From 20<sup>th</sup> July 2022 to 9<sup>th</sup> Aug 2022

**INAGURATION**

On 20th July 2022

CHIEF GUEST

**Sri.L.Ramesh Kumar**

HOD of Economics  
B.V.B College Bidar

Presided by

**Dr.M.N.Sultanpur**

Principal

Special Invitees

**Dr. Siddanna.Kolli**

Student welfare Officer  
Smt.C.B.Patil Degree College Chincholi

Time: 12:30PM

Venue: Function hall

**YOU ARE CORDIALLY INVITED**

**Organizer**

Miss.Soundarya.M.Desai  
Miss.Swathi.J.Reddy

**Course coordinator**

**Dr.Laxman.T**  
HOD, Dept. of Commerce

**IQAC Co-Ordinator**  
H.K.E.'S Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi

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Degree College  
Chincholi Dist. Kalaburagi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



Date: 11-07-2022

Time: 1:30PM

Place: Commerce Department

Attendees: Dr.Laxman.T, Miss.Soundarya.M.Desai, Miss.Swathi.J.Reddy

**Minutes of meeting**

1. Decision was taken to start Add-on Course on course in "Basic of computer application" for all final semester students.

Action: Dr.Laxman.T to get permission from principal.

2. Board of studies: Member's selection was completed by selecting Dr.Laxman.T. as a chairman, Sri.Amareshwara.G.T HOD of Computer Science, Miss.Soundarya.M.Desai members, Miss.Swathi.J.Reddy as member. Temporary syllabus was framed by the staff

Action: I. selected members to be notified.

II. Staff was asked to frame the syllabus.

1. Dr.Laxman.T
2. Miss.Soundarya.M.Desai
3. Miss.Swathi.J.Reddy

IQAC Co-Ordinator

Smt. Smt. C.B.Patil Arts & Commerce

Degree College, Chincholi

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Chincholi Dist. Kolhapur



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



Date: 12-07-2022

Time: 1:30PM

Place: Computer lab

Attendees: Dr.Laxman.T, Sri. Amareshwara.G.T, Miss.Soundarya.M.Desai, Miss.Swathi.J.Reddy

**Minutes of meeting**

1. Acceptance letter was received from the Internal BOS members.
2. Syllabus was finalised to be of a total of 36hrs with 18hrs theory and 18hrs practical with the approval of BOS chairman and members.  
Action: None.
3. Decided to provide Add-on Course for free of cost.  
Action: Sri.Srinivas (cleark) was prepared the notice.
4. Course Inauguration function Date, time and chief guest was finalised  
Action: Date 20-07-2022, time-10:30Am and chief guest-  
Sri. L. Rameshkumar, HOD of Economics B.V.B College Bidar

1. Dr.Laxman.T
2. Sri. Amareshwara.G.T
3. Miss.Soundarya.M.Desai
4. Miss.Swathi.J.Reddy

  
NDAC Co-ordinator

H.K.E. Society's Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

  
PRINCIPAL

H.K.E.'s Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburgi

H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



Date: 12-08-2022

Time: 1:30PM

Place: Computer lab

Attendees: Dr.Laxman.T, Sri. Amareshwara.G.T, Miss.Soundarya.M.Desai, Miss.Swathi.J.Reddy


**Minutes of meeting**

1. Since the Add-on course syllabus was completed, as a part of this we need to conduct the examination and take the feedback from the students.
2. Decided to conduct the exam on 17-08-2022 at 10:30 AM in room number 19.  
Action:Dr.laxman.T Was asked to frame the question paper.
3. The valedictory function for the course was decided on 19-08-2022 at 11:00AM. The chief guest for this function will be M.N.Sultanpur (Principal) and Guest of honour will be Smt.Sunita.m (Dept. of Economics Smt.C.B.Patil Arts and Commerce Degree College Chincholi) decided to distribute the certificates.  
Action: Invitation was sent to the guest.

1. Dr.Laxman.T
2. Sri. Amareshwara.G.T
3. Miss. Soundarya.M.Desai
4. Miss. Swathi.J.Reddy

  
IQAC Co-Ordinator

H.K.E.'S Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi

  
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COMMERCE DEGREE COLLEGE CHINCHOLI**



**Add-on course on "Basic of computer application"**

**OBJECTIVE:**

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, one should be able to acquire the basic knowledge on computer and the non-cs student is able to use the computer.

The basic computer course will provide the student with an understanding of the most popular current technologies used at home and in workplace. You will become computer literate in this hand-on-course while you learn to access, create, save and manage documents. We demystify terminology and impart best practice skills for productive and secure use of hardware and software.

**OUTCOMES**

By the end of the course, you should be able to:

- Appropriately start up and shut down your computer
- Navigate the operating system and start applications
- How to operate the elements of a computer
- Perform operations on the computer
- Perform basic functions of file management
- Perform basic functions in a word file processor
- Create, edit and format documents using a word processor
- Manage print settings and print documents
- Creation of PPT, preparation of slides, presentation of slide show
- Add a graphic to a presentation
- Create and manipulate simple slide shows with outlines and notes
- Create slide presentations that include text, graphics, animations, and transitions
- Use design layouts and templates for presentations.

**Medium of Instruction:** English

**Course Structure and Examination Scheme:**

**Total contact hours: 36hrs: Theory Classes: 18 Hours**  
**Practical Classes: 18 Hours**

**Mode of Examination:**

MCQ Exam: 50 Marks

**Eligibility:** Students enrolled in B.Com

**No. of Seats: 30**

  
IQAC Co-Ordinator

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Degree College, Chincholi

  
PRINCIPAL

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Chincholi Dist. Kalaburagi



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**SMT. CHINNAMMA BASAPPA PATIL ARTS AND COMMERCE  
DEGREE COLLEGE CHINCHOLI**



**Add-on Course on "Basic of computer application"**

**SYLLABUS OUTLINE**

**UNIT 1: INTRODUCTION TO COMPUTERS:**

Definition of Computers, Characteristics of computer, Classification of Computers, Fundamental Block Diagram of Computer: CPU, Input Devices and Output devices, **Software:** Definition of Software and Hardware, Types of Software system, Application software, utility software. **Computer Languages:** Definition, Types of Programming languages, **Windows:** Introduction to Windows, Starting Windows, Desk top, Task Bar, icons, working with files and folders-creating, deleting, opening, finding, copying, moving and renaming files and folders.

**UNIT -2: MS-WORD:**

Overview of word processing, Characteristics, Parts of word window, Opening, creating, cut, copy and paste, print and print preview. Find and Replace, Header and Footer, Save and Save as, Change Case Borders and Shading, Bullets & Numbering, spelling and grammar, Paragraph setting, Word count, Tables-Inserting, Filling & Formatting a table, inserting shapes, clipart, pictures and important shortcut keys, Mail Merge- Meaning, Advantages, Creating merged letters.

**UNIT-3: MS- POWERPOINT:**


Introduction, Features, Application of MS PowerPoint, Parts of MS PowerPoint window, menus & toolbars, creating design templates & Blank Presentation, Slide show saving, Opening & Closing a Presentation, Inserting, Editing & Deleting Slides, Types of Slides, Slide Layouts, Slide Background, Slide views, Formatting a Presentation- Adding Styles, Colour, Gradient fills, arranging objects, adding headers and Footers, Insert and modify tables and charts, Add sound and video to a slide presentation, insert and edit animations and slide transitions, Printing Handouts.

**Suggested Books:**


- Microsoft Office by Sanjay Saxena
- V. Rajaraman: Fundamentals of computers, PHI, 4<sup>th</sup> Edition, 1989
- Microsoft Office 2007 Professional
- Shoba Hangirke: Computer Applications for Business

**BOS MEMBERS:**

1. Dr. Laxman.T. Rathod
2. Miss Soundarya. M.Desai
3. Miss Swathi.J.Reddy
4. Mr. Amareshwar.G.T

  
IQAC Co-Ordinator

H.K.E. Society's Smt. Chinnamma Basappa Patil Arts & Commerce  
Degree College, Chincholi

  
**PRINCIPAL**  
H.K.E. Society's Smt. Chinnamma Basappa Patil  
Degree College  
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**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



Date: 14-07-2022

**NOTICE**

All the students are hereby informed that, the Department of Commerce, is starting the add-on course on "Basic of computer application" from the 20-07-2022 to 9-08-2022, interested students can enroll their names on or before **19-07-2022** in the Department of Commerce.

**Principal**

**IQAC Co-ordinator  
H.K.E.'S Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi**

**PRINCIPAL  
H.K.E.'S Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi**





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SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE, CHINCHOLI



**Add-on Course on "Basic of computer application" Time-Table  
2021-22**

Days/ Time	8:30 to 9:30	9:30 to 10:30	10:30 to 11:30	11:40 to 12:40	12:40 to 1:40	1:40 to 2:40	2:40 to 3:40	3:40 to 4:40
Monday						Theory/practical		
Tuesday						Theory/practical		
Wednesday						Theory/practical		
Thursday						Theory/practical		
Friday						Theory/practical		
Saturday						Theory/practical		

IQAC Co-ordination

Principal

IQAC Co-ordinator  
HKE'S Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

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SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI



Add-On Course On "BASICS OF COMPUTER APPLICATION" FOR THE YEAR  
2021-22 Enrolment List

SL.NO	REGISTER NO	NAME OF THE STUDENT	MOBILE NO.	SIGNATURE
1	C2049669	BHAGYASHREE/ VAJJINATH	9050114307	Bhagya
2	C2049670	SANIYA/MAQBOOL AHAMAD	9945572590	Saniya
3	C2049673	BASAN AMBIKA/ TIPPANNA	9008187770	Ambika
4	C2049674	SONU NAYAK/ KISHANNAYAK	7338513884	Sonuk
5	C2049678	ARISHIYA BEGUM/ MD RIYAT ALI	9731069104	Arishiya
6	C2049679	AQEEL AHMED SIDDIQUI/ QAZIFAZIL AHMED SIDDIQ	9663273930	Siddiqui
7	C2049680	TANUJA/ RAVINDRA	7483052309	Tanuja
8	C2049681	POOJA/ MALLAPPA	9742755230	Pooja
9	C2049683	MAHESH/ RAJSHEKAR	9606356093	Mahesh
10	C2049684	MRUTYUNJAYA/ NILAKANTA	9353792926	Mrutunjaya
11	C2049686	RANJEETA/ GOURISHAKAR	9591658630	Ranjeeta
12	C2049687	REVANSIDDAPPA/ GUNDAPPA	7259160145	Revansiddappa
13	C2049689	LAXMI/ MANMATHA	9845709692	Laxmi
14	C2049690	SUSHMA/ CHANNABASAPPA	9483576117	Sushma
15	C2049691	SWATIKA/ RAJENDRA	6364485275	Swatika
16	C2049692	RAMESH/ NAGAPPA	8296535692	Ramesh
17	C2049693	JAGADISH/ MALLAPPA	8296942368	Jagadish
18	C2049694	JAGADISH/ CHANNABASAYYA	6366346182	Jagadish
19	C2049695	SANDEEP/ SRIMANTH	7022197297	Sandeep
20	C2049696	SAMEER KHAN/ TAIYAB KHAN	9380495450	Sameer
21	C2049697	HARISH/ SHARANAYYA	8867552905	Harish
22	C2049698	VISHWA KORVI/ OMANRAO KORVI	9902439487	Vishwa
23	C2049699	CHITRASHEKHAR/ RUDRASHETTY	9663633425	Chitrashekar
24	C2049701	GAYATRI/ SHANKARREDDY	9945220623	Gayatri
25	C2049702	TRIVENI/ SANGAPPA	8431088847	Triveni
26	C2049704	NANDISH/SOMASHEKAR	9945575591	Nandish
27	C2049708	JAYANANDA/ GOVIND	9902677984	Jayananda
28	C2049709	AKASH/ BHEEMRAO	6362266990	Akash
29	C2049713	NEHA BEGUM/ MAINODDIN	6361404365	Neha
30	C2049719	QASIMBI/ MD GAFOOR	7349167872	Qasimbi

IQAC Co-Ordinator

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**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



**Registration form for Add-on course on "Basic of computer application" 2021-22**

1. Name of the student : \_\_\_\_\_

2. Father's Name : \_\_\_\_\_

3. Class : \_\_\_\_\_

4. University reg. no. : \_\_\_\_\_

5. Address for communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Contact no. : \_\_\_\_\_

7. Email. Id : \_\_\_\_\_

**Students Signature**

**PRINCIPAL**

HKEC's Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi

**COORDINATOR**

**IQAC Co-Ordinator**

HKEC's Smt. C.B. Patil Arts & Commerce  
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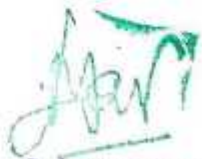
Registration form for Add-on course on "Basic of computer application" 2021-22

1. Name of the student : Bhagyashree
2. Father's Name : Vaijinath
3. Class : BCOM VI<sup>th</sup>
4. University reg. no. : C2049669
5. Address for communication : Chandapur TQ|| Chincholi  
Dist|| Kalaburagi  
post Chandapur
6. Contact no. : 9050114307
7. Email. Id : Bhagyashree1249@gmail.com

  
COORDINATOR

IQAC Co-Ordinator  
H.K.E.'S Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

  
Students Signature

  
PRINCIPAL  
H.K.E.'S Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi



**H.K.E. SOCIETY'S  
SMT.CHINNAMMABASAPPAPATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



**ATTENDANCE LIST**

Students Attendance list of 2022

S.No	Name of the Student	10/10/22	11/10/22	12/10/22	13/10/22	14/10/22	15/10/22	16/10/22	17/10/22	18/10/22	19/10/22	20/10/22	21/10/22	22/10/22	23/10/22	24/10/22	25/10/22	26/10/22	27/10/22	28/10/22	29/10/22	30/10/22
01.	Rhagyashree .V	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
02.	Sarika . M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
03.	Basan Ambika.T	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P
04.	Sonu nayak . K	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
05.	Aashiya begum.R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
06.	Aqeel Ahmad Siddiqi	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
07.	Tanuja . R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
08.	poorja . M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
09.	mahesh .R	P	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
10.	manjunayam	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11.	Ranjeta . G	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
12.	Revana Siddapa.G	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
13.	laxmi . M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
14.	sushma . C	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15.	Gusatika .R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
16.	Ramesh .R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
17.	Jagdish .M	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
18.	Jagdish .C	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
19.	Sandeep . S	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
20.	Ramesh Khan .T	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
21.	Harish . S	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
22.	Vishwa karvi .O	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
23.	Chitrashikhar .R	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
24.	Gayatri . S	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
25.	Tanwari . S	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
26.	Nandish . S	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
27.	Jayarand . G	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
28.	Akashi . B	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
29.	Neha begum . m	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
30.	Gvasimbi . G	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Principal  
H.K.E. Society's Smt. Chinnamma Basappa Patil Arts & Commerce Degree College, Chincholi

*[Signature]*  
Principal  
H.K.E. Society's Smt. Chinnamma Basappa Patil Arts & Commerce Degree College, Chincholi

*[Signature]*  
IQAC Co-Ordinator  
HKE'S Smt. C.B.Patil Arts & Commerce Degree College, Chincholi

**PRINCIPAL**  
HKE'S Smt. C.B. Patil Degree College  
Chincholi Dist. Kalaburagi



H.K.E. SOCIETY'S

**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**



Date: 13-08-2022

**NOTICE**

All the Add-on Course students are hereby informed to give the offline examination in "BASIC OF COMPUTER APPLICATION" to be Conducted by the Department of Commerce on 17-08-2022 at 10:30am to 11:30am in Room No.19.

**Note: Certificate will not be issued to the Absentees**

HOD of Commerce  
Smt. Chinnamma Basappa Patil  
Degree College, Chincholi

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**ADD ON COURSE QUESTION PAPER**

1. Identify the device through which data and instructions are entered into a computer  
a. Software b. Input Device c. Output Device d. Memory
2. Microsoft Word is a  
a. Word Processing Program c. Spreadsheet Program  
b. Presentation Program d. None
3. If you want to copy a selection of text, which button do you click?  
a. Cut b. Copy c. Move d. Duplicate
4. Selection of text can be of  
a. Single word or a line c. Complete Document  
b. All paragraph d. All of the Above
5. The heart of the computer is  
a. ALU b. ROM c. RAM d. CPU
6. If you click on the Undo button  
a. It will include the new text and remove the original text  
b. It will remove the old text and restore the new text back  
c. It will remove the new text and restore the original text back  
d. None of the above
7. To delete the selected sentence, we can press the following key  
a. Backspace b. Delete c. Both (A) and (C) d. None
8. The document can be zoomed maximum up to:  
a. 100% b. 200% c. 400% d. 500%
9. What is the smallest and largest font size available in Font Size tool on formatting toolbar?  
a. 8 and 72 b. 8 & 70 c. 8 & 82 d. 10 & 7
10. What is the default file extension for all word documents?  
a. .txt b. .xls c. .doc d. .docx
11. Which would you choose to save a document with a new name?  
a. Click File, Save b. Click Print c. Press Ctrl+ P d. None
12. What is the shortcut key to "Select" a whole document?  
a. Ctrl+S b. Ctrl+W c. Ctrl+ B d. Ctrl+D
13. What is the shortcut key to "Print" a document?  
a. Ctrl + V b. Ctrl+W c. Ctrl+ P d. Ctrl+ R
14. What is the shortcut key to "Save" a document?  
a. Alt=S b. Ctrl+S c. Ctrl+P d. None
15. What is the shortcut key to "Open" an existing document?  
a. Ctrl+O b. Ctrl+ S c. Ctrl+P d. None

16. Add, Sub, Mul & Logic operations are performed by  
 a. Shift+N                      b. Ctrl+N                      c. Alt+N                      d. Shift+Ctrl+N
17. What is the shortcut key to "Bold" the selected text?  
 a. Ctrl+B                      b. Ctrl+I                      c. Ctrl+Shift+B                      d. Ctrl+O
18. What is the shortcut key for "Italic" the selected text?  
 a. Ctrl+B                      b. Ctrl+ Shift+I                      c. Ctrl+ I                      d. None
19. What is the shortcut key for "Underline" the selected text?  
 a. Ctrl+ B                      b. Ctrl+F                      c. Ctrl+P                      d. Ctrl+U
20. The heart of the computer is  
 a. Memory                      b. Control Unit                      c. ALU                      d. CPU
21. The user can enter data through  
 a. Keyboard                      b. Control Unit                      c. ALU                      d. CPU
22. ALU stands for  
 a. Access logic unit                      b. Application Logic Unit                      c. Arithmetic Logic Unit                      d. None
23. MS PowerPoint is software of  
 a. Google                      b. Apple                      c. Android                      d. Microsoft
24. What is the extension of PowerPoint Application?  
 a. .doc                      b. .pp                      c. .cpg                      d. .jpeg
25. What is the shortcut key for "Left Again" the selected text?  
 a. Ctrl+ F                      b. Ctrl+L                      c. Ctrl+Z                      d. None of the above
26. What is the shortcut key to "Find" a word in document?  
 a. Ctrl+F                      b. Ctrl+Shift+F                      c. Ctrl+H                      d. None of the Above
27. What is the shortcut key to "Undo" the last action in a document?  
 a. Ctrl+X                      b. Ctrl+Z                      c. Ctrl+U                      d. None of the above
28. What is the shortcut key for "Spelling check" in document?  
 a. F1                      b. F2                      c. F4                      d. F7
29. What is the shortcut key for "Spelling check" in document?  
 a. Ctrl+ F                      b. Ctrl+ R                      c. Ctrl+ H                      d. None of the above
30. On which page the header or the footer is printed by default?  
 a. Every page                      b. On first page                      c. On the last page                      d. None
31. You can insert the clip art from  
 a. From insert choose Pictures then Clip Art                      c. Choose Clip Art icon from drawing  
 b. All of the above                      d. None
32. Which of the following should you use if you want the entire slide in the presentation to have the same look ?  
 a. the slide layout option                      c. Outline View  
 b. Add a slide option                      d. a presentation design template



33. To exit the Power Point
- click the application minimize button,
  - click the document close button
  - double click the applications control menu icon
  - double click the document control menu icon
34. Which of these is not the view of PowerPoint"
- Slide Show view
  - Slide Sorter View
  - Normal view
  - Outline view
35. What is Extension of PowerPoint Presentation?
- POT
  - PPT
  - PTP
  - PPE
36. What is the shortcut key to create new files in PowerPoint presentation
- Ctrl+ N
  - Ctrl+ S
  - Ctrl+ M
  - Shift+ N
37. To open Power Point from Run Dialog Bot. type,
- PowerPoint
  - Office
  - Word
  - Excel
38. Which program is used to create presentation
- Excel
  - PowerPoint
  - Access
  - Outlook
39. Which mean does have action button option?
- Tools
  - Format
  - Window
  - Slideshow
40. How to insert a table in a slide?
- Table menu & Insert table &
  - click on the insert table in the content pane of the blank slide.
  - A and B both
  - The table cannot be inserted into a slide.
41. Material consisting of text and numbers is best presented as
- Table
  - Bullet side
  - A title slide
  - None of the above
42. To start slide show of a presentation
- Press F5 key
  - Both A & B
  - From Slide Show Tab choose Start from beginning option
  - From Slide Show menu chooses Rehearse timing
43. From which tab you can access Picture, text Box and Chart etc.?
- Home
  - Insert
  - Animations
  - None of the above
44. Which of the following is not one of PowerPoint's views?
- Slide show view
  - Slide view
  - Presentation view
  - None
45. Special effects used to introduce slides in a presentation are called
- Effects
  - Custom animations
  - Transitions
  - None of the above
46. Microsoft PowerPoint is a
- Database program
  - Spreadsheet program
  - Presentation program
  - Word processing program
47. Line spacing refers to
- The space between the lines of text
  - The height of the line
  - The length of the line
  - None

48. Computer is an  
a. Electronic Device      b. Mechanical Device      c. Both A&B      d. None
49. A new presentation can be created from  
a. From Existing Presentation      b. From Design Template  
c. Blank presentation      d. All of the above
50. The user can enter the data through  
a. CPU      b. Keyboard      c. Plotter      d. Printer

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**SMT. CHINNAMMA BASAPPA PATIL ARTS AND  
COMMERCE DEGREE COLLEGE CHINCHOLI**

**ADD-ON COURSE FEEDBACK FORM**

Course title: BASIC OF COMPUTER APPLICATION Date: 17-08-2022

Please fill the short questionnaire to make the course better.

**THE DESIGN OF THE COURSE**

- A. Were objectives of the course clear to you? YES /NO
- B. The course contents met with your expectations  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- C. The lecture sequence was well planned  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- D. The contents were illustrated with  
1. More Examples      2. Few Examples      3. No Examples  
 1       2       3
- E. The level of the course was  
1. High      2. Medium      3. Low  
 1       2       3
- F. The Course contents compared with your expectation  
1. Too Theoretical      2. Too Practical      3. Both  
 1       2       3
- G. The Course exposed you to new knowledge and practices  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- H. Will you recommend this course to your classmates/juniors?  
1. Yes      2. No  
 1       2

**THE CONDUCT OF THE COURSE**

- A. The lectures were clear and easy to understand  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- B. The teaching aids were effectively used  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- C. The lecturers encouraged interaction and were helpful  
1. Strongly agree      2. Agree      3. Disagree  
 1       2       3
- D. Please give overall rating of the course  
90%-100% ( )      60%-70% ( )  
80%-90% (  )      50%-60% ( )  
70%-80% ( )      below 50% ( )

Suggestions if any:

The class were nice. Sir provided  
lot of information and also practice  
knowledge

IQAC Co-ordinator

*[Signature]*



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ATTENDANCE AND RESULTS SHEET OF ADD-ON COURSE ON "BASICS OF  
COMPUTER APPLICATION" FOR THE YEAR 2021-22

SL.No	Reg.No	NAME OF THE STUDENT	Marks Scored	Grade	Sign
1	C2049669	BHAGYASHREE/ VAJINATH	46	A+	Bhagya
2	C2049670	SANIYA/MAQBOOL AHAMAD	47	A+	Saniya
3	C2049673	BASAN AMBIKA/ TIPPANNA	45	A+	Basan
4	C2049674	SONU NAYAK/ KISHANNAYAK	46	A+	Sonu
5	C2049678	ARISHIYA BEGUM/ MD RIYAT ALI	46	A+	Arishiya
6	C2049679	AQEEL AHMED SIDDIQUI/ QAZIFAZIL AHMED SIDDIQ	48	A+	Aqeel
7	C2049680	TANUJA/ RAVINDRA	45	A+	Tanuja
8	C2049681	POOJA/ MALLAPPA	46	A+	Pooja
9	C2049683	MAHESH/ RAJSHEKAR	45	A+	Mahesh
10	C2049684	MRUTYUNJAYA/ NILAKANTA	46	A+	Mrutyunjaya
11	C2049686	RANJEETA/ GOURISHAKAR	45	A+	Ranjeeta
12	C2049687	REVANSIDDAPPA/ GUNDAPPA	46	A+	Revansiddappa
13	C2049689	LAXMI/ MANMATHA	47	A+	Laxmi
14	C2049690	SUSHMA/ CHANNABASAPPA	48	A+	Sushma
15	C2049691	SWATIKA/ RAJENDRA	46	A+	Swatika
16	C2049692	RAMESH/ NAGAPPA	45	A+	Ramesh
17	C2049693	JAGADISH/ MALLAPPA	48	A+	Jagadish
18	C2049694	JAGADISH/ CHANNABASAYYA	47	A+	Jagadish
19	C2049695	SANDEEP/ SRIMANTH	46	A+	Sandeep
20	C2049696	SAMEER KHAN/ TAIYAB KHAN	40	A	Sameer
21	C2049697	HARISH/ SHARANAYYA	44	A+	Harish
22	C2049698	VISHWA KORVI/ OMANRAO KORVI	46	A+	Vishwa
23	C2049699	CHITRASHEKHAR/ RUDRASHETTY	44	A+	Chitrashekar
24	C2049701	GAYATRI/ SHANKARREDDY	46	A+	Gayatri
25	C2049702	TRIVENI/ SANGAPPA	47	A+	Triveni
26	C2049704	NANDISH/SOMASHEKAR	40	A	Nandish
27	C2049708	JAYANANDA/ GOVIND	42	A+	Jayananda
28	C2049709	AKASH/ BHEEMRAO	43	A+	Akash
29	C2049713	NEHA BEGUM/ MAINODDIN	46	A+	Neha
30	C2049719	QASIMBI/ MD GAFOOR	46	A+	Qasimbi

IQAC Co-ordinator

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COMMERCE DEGREE COLLEGE CHINCHOLI**

**ADD-ON COURSE EXAMINATION ANSWER SHEET  
Paper: "BASIC OF COMPUTER APPLICATION"**



Student Name: \_\_\_\_\_ Class: \_\_\_\_\_ Reg.No: \_\_\_\_\_  
Student sign : \_\_\_\_\_ Date: \_\_\_\_\_ Evaluators Sign: \_\_\_\_\_

1. (A) (B) (C) (D) (E)
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48. (A) (B) (C) (D) (E)
49. (A) (B) (C) (D) (E)
50. (A) (B) (C) (D) (E)

**TOTAL MARKS SCORED:** \_\_\_\_\_  
IQAC Co-Ordinator  
H.K.E.'S Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi

**GRADE:** \_\_\_\_\_  
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ADD-ON COURSE EXAMINATION ANSWER SHEET  
Paper: "BASIC OF COMPUTER APPLICATION"

Student Name: Shraddha Class: B.Com. II Reg.No: C2019669

Student sign : [Signature] Date: 17/08/2022 Evaluators Sign: [Signature]

1	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	26	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
2	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	27	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
3	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	28	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
4	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	29	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
5	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	<input type="radio"/> E	30	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
6	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	31	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
7	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	<input type="radio"/> E	32	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	<input type="radio"/> E
8	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	33	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
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12	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	<input type="radio"/> E	37	<input checked="" type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
13	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	38	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
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23	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input checked="" type="radio"/> D	<input type="radio"/> E	48	<input type="radio"/> A	<input type="radio"/> B	<input checked="" type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E
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25	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	50	<input type="radio"/> A	<input checked="" type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E

TOTAL MARKS SCORED: 45

GRADE: A+

[Signature]  
IQAC Co-Ordinator

[Signature]  
PRINCIPAL  
H.K.E.'s Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi



**H.K.E. SOCIETY'S**  
**SMT. CHINNAMMA BASAPPA PATIL ARTS AND**  
**COMMERCE DEGREE COLLEGE, CHINCHOLI**

**DEPARTMENT OF COMMERCE**  
**SOLICITS YOUR PRESENCE**  
FOR  
VALEDICTORY FUNCTION OF ADD-ON COURSE

CHIEF GUEST  
**Dr. M.N.SULTANPUR**  
Principal  
Smt.C.B.Patil Arts and Commerce Degree College Chincholi  
Will award the certificates to the students

Guest of Honor  
**Smt. Sunita.M**  
Department of Economics  
Smt.C.B.Patil Arts and Commerce Degree College Chincholi

**Dr.Laxman.T**  
IQAC Coordinator

Date: 19<sup>th</sup> Aug 2022

Time: 12:30PM


Venue: Function hall

**YOU ARE CORDIALLY INVITED**

**Course coordinator**

**Dr. Laxman.T**  
HOD, Dept. of Commerce

  
**PRINCIPAL**  
H.K.E.'s Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi

  
IQAC Coordinator  
Smt. C.B.Patil Arts & Commerce  
Degree College, Chincholi



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DEGREE COLLEGE CHINCHOLI



THIS CERTIFICATE IS PROUDLY PRESENTED TO

Name of the Student \_\_\_\_\_

He/She has also attended Add-On Course from \_\_\_\_\_ To \_\_\_\_\_  
held at Smt.C.B.patil arts and commerce degree college chincholi-585307

IQAC Co-ordinator

H.K.E. SOCIETY'S  
Smt. Chinnamma Basappa Patil Arts & Commerce  
Degree College, Chincholi  
**IQAC CO-ORDINATOR**

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HKES's Smt. C.B. Patil  
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Chincholi-585307  
**PRINCIPAL**






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DEGREE COLLEGE CHINCHOLI




THIS CERTIFICATE IS PROUDLY PRESENTED TO

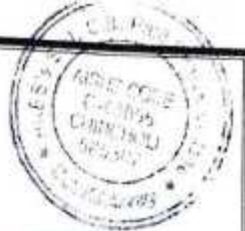
Name of the Student Bhagyashree / Vaishinadh

He/She has also attended Add-On Course from 07/07/2022 To 07/08/2022  
held at Smt.C.B.patil arts and commerce degree college chincholi-585307

  
IQAC Co-ordinator  
HKE'S Smt. C.B. Patil Arts and Commerce  
Degree College, Chincholi  
IQAC CO-ORDINATOR

  
PRINCIPAL  
HKES's Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi  
PRINCIPAL

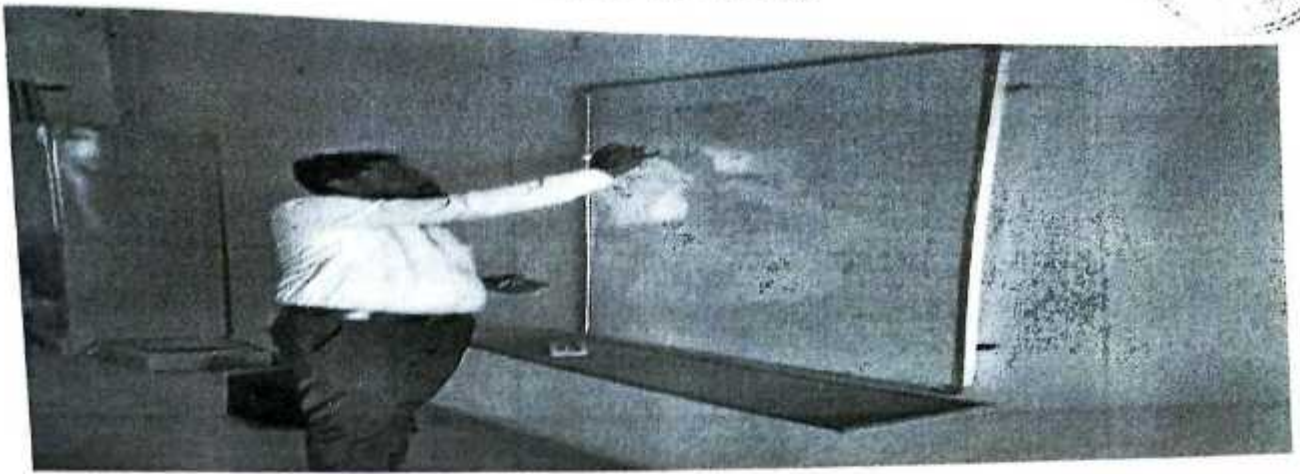
# Inauguration Programme



IOAC Coordinator  
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Degree College Chincholi

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Degree College  
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Class conducting



Examination



  
IQAC Co-ordinator  
HKES Smt. C.B. Patil Arts & Commerce  
Degree College, Chincholi

  
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HKES's Smt. C.B. Patil  
Degree College  
Chincholi Dist. Kalaburagi

# Valedictory Programme



GPS Map Camera

Chandapur, Karnataka, India

CCVG+7RG, Chandapur, Karnataka 585305,  
India

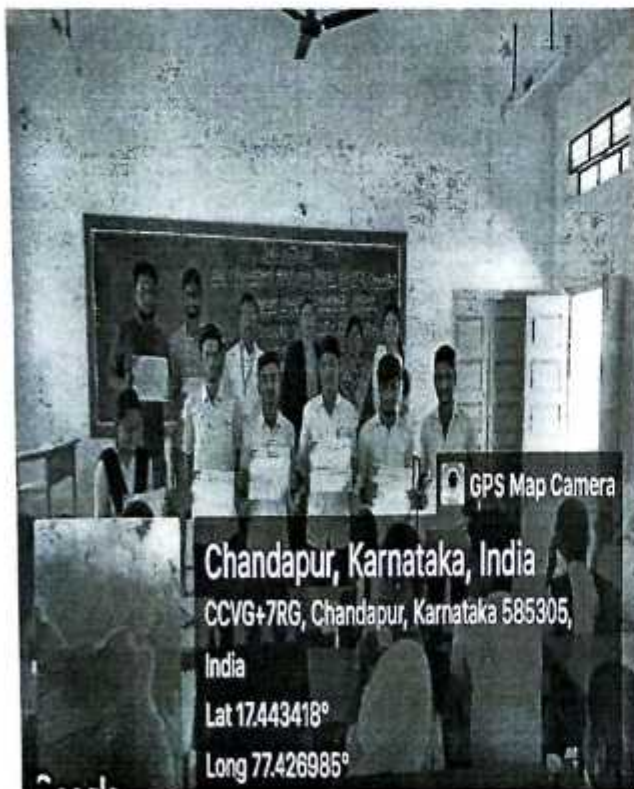
Lat 17.443418°

Long 77.426985°

19/08/22 01:32 PM GMT +05:30

Google

## Distribution of Certificates



GPS Map Camera

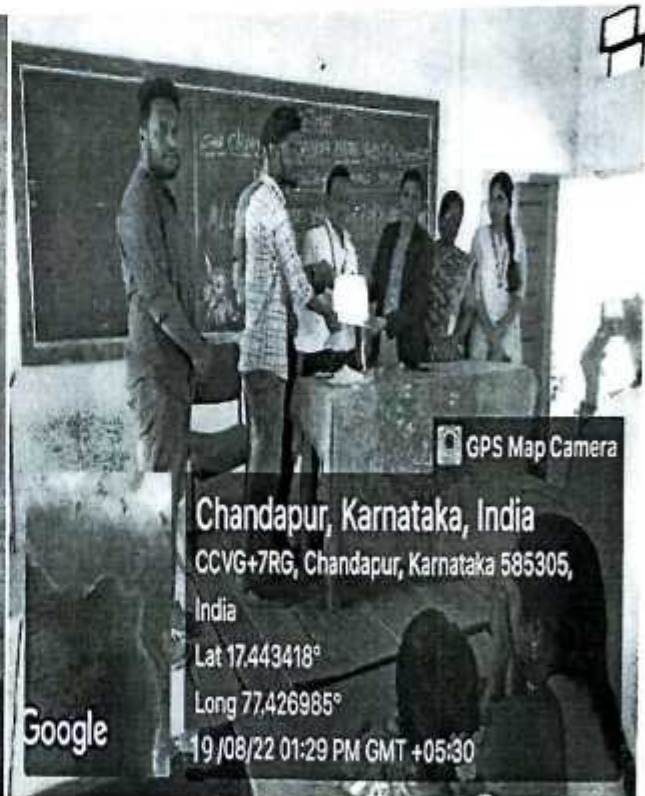
Chandapur, Karnataka, India

CCVG+7RG, Chandapur, Karnataka 585305,  
India

Lat 17.443418°

Long 77.426985°

Google



GPS Map Camera

Chandapur, Karnataka, India

CCVG+7RG, Chandapur, Karnataka 585305,  
India

Lat 17.443418°

Long 77.426985°

19/08/22 01:29 PM GMT +05:30

Google

IQAC Co-Ordinator

Dr. Smt. C.B. Patil Arts & Commerce

Degree College, Chincholi

PRINCIPAL

Dr. Smt. C.B. Patil

Degree College  
Chincholi Dist. Kalaburagi



**H.K.E. SOCIETY'S**  
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**A REPORT ON ADD ON COURSE IN**  
**"BASIC OF COMPUTER APPLICATION"**  
**From 20<sup>th</sup> Jul 2022 to 9<sup>th</sup> AUG 2022**

Add-on courses/programs which, as the name suggests, allow students to supplement degree programs with shorter, practical and industry-focused certificate and diploma programs, where students learn additional subjects apart from their main course. Department of Commerce has introduced Add-on course in the middle of its on-going session, to give an added advantage to students apart from classroom learning.


With an objective to acquaint the students with knowledge such as handling of computers, Ms Word and Ms Power point. Department of Commerce, Smt. Chinnamma Basappa Patil Arts and Commerce degree college Chincholi, organized a 36 hours Add-on course for UG students in the Department from the 20-07-2022 to 09-08-2022.

The program was inaugurated by Sri.L.Rameshkumar, HOD of Economics B.V.B College Bidar. Along with an inaugural speech highlighting the importance of the course and topics for the students.

A total of 30 students took admission for the course starting from 20<sup>th</sup> Jul 2022, there were 18 theory sessions and 18 practical sessions. The theory was conducted for the entire batch together in the Commerce Class room in 2 hour sessions in the afternoon between 1:40pm and 3:40pm. The lab sessions were conducted in 1 batch of 30 students of 2 hour sessions based on availability of the labs in between the regular lab sessions.

The resource persons were Sri.Amareshwar.G.T, HOD of Computer Science, Smt.C.B.Patil Arts and Commerce Degree College Chincholi, & BOS Member of this course and the faculty members of Commerce Department. They were Miss.Soundarya.M.Desaj (Lecturer) and Miss.Swathi.J.Reddy (Lecturer).

  
**IQAC Co-Ordinator**  
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**Degree College**  
**Chincholi Dist. Kalaburagi**



As a Part & Partial of the course, we have conducted a course examination on 17<sup>th</sup> Aug 2022, in MCQ pattern at the same time we collected feedback on the students about the course. After that staff members evaluated the sheets and gave the result in the grading System.

The valedictory Function of the program was organized by Department of Commerce on 19<sup>th</sup> Aug, 2022, for which the Chief guest was Dr. M.N.Sultanpur Principal, Smt.C.B.Patil Arts and Commerce Degree College Chincholi, and Guest of Honour was Smt. Sunita.M HOD of Economics, Smt.Chinnamma Basappa Patil Arts and Commerce Degree College Chincholi and Course BOS Member as well. Students got their Certificate from the Chief Guests.

The event was a successful one. The course was relevant to the title and was well-appreciated by the students. After completion of...

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